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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **To match you in our database:**   **Videophone Preferences** | | | | | | | | |
| Full Name of Videophone User: | | | |  | | | | |
| Phone Number (Account Owner or User): | | | | |  | | | |
| 1. **Additional Authority** | | | | | | | | |
| Contacts (in addition to the account owner) authorised to request changes on this Videophone account:  *NB: Additions and changes to contacts, preferences, etc. are included in your monthly service fee.* | | | | | | | | |
| Name | | | | | | | | Date of Birth |
|  | | | | | | | |  |
| Email | | | | | | | | Phone |
|  | | | | | | | |  |
| Name | | | | | | | | Date of Birth |
|  | | | | | | | |  |
| Email | | | | | | | | Phone |
|  | | | | | | | |  |
| 1. **Videophone Contacts** | | | | | | | | |
|  | | | | | | | | | |
| Instructions for Pages 2-3: | | | | | | | | | |
| If the contact has a Skype Name, the Videophone first tries a face-to-face call.  Check to allow calls from this contact to be automatically answered if Videophone is not answered within (for example) 30 seconds. We advise against using auto-answer if the Videophone is in a bedroom or other private room.  Name to appear on Contact’s Call Button. A shorter name allows for larger text – e.g. ‘Joe’. For names such as 宝宝 or Αλκυονη, please also provide an English spelling.  Not on Skype yet? We can help your contacts get started on Skype. Be sure to include the email address of each person who does not yet have a Skype account. | | | | | | | | | |
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|  | | | | | | | | | |
| **Contact One** | | | | | | | | | |
| Call Button Name: | | In chosen language | | | | English spelling if different | | | |
| Joe | | | |
| Allow auto-answer:  YES  NO | | | | | | | | | |
| Skype Name: | (if any) | | joesmith1234 | | |  | Please help this contact get setup on Skype | | |
| Backup Landline number 1: +1 234 555 5555 | | | | | | Location (eg office): office | | | |
| Backup Landline number 2: +61 7 9999 5566 | | | | | | Location (eg home): home | | | |
| Contact Email: joesmith@gmail.com | | | | | | Contact Mobile: +61 400 000 000 | | | |

If renting or purchasing, you can have up to four backup phone numbers (unavailable for trials).

Numbers should include the area code, and the international country code for overseas numbers (e.g., +1 for USA and Canada, +61 for Australia).

IVR and special numbers (such as 13xx in Australia) are not permitted.  
For calls to numbers in multiple countries, contact Konnekt for rates.

Location may be ‘office’, ‘home’, or any short text you choose. The User will see, for example,  
*“Calling Joe (office)”*

*See* [*www.konnekt.com.au/preferences*](http://www.konnekt.com.au/preferences) *or call us on +61 3 8637 1188 (international), 415-877-4200 (America) or 1300 851 823 (Australia) for help.*

*Direct your contacts to* [*www.konnekt.com.au/faq*](http://www.konnekt.com.au/faq) *or* [*www.skype.com*](http://www.skype.com) *to see how to set up Skype on their mobile phone, iPad, tablet or computer. This will reduce your contacts’ call costs and will enable calls with video or voice-only calls.*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Contact One** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Two** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Three** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Four** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Five** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| *Instructions: See page 1. For additional contacts, please copy this page. \*Backup numbers available only for rental & purchase.* | | | | | | | | | | | | | |
| **Contact Six** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Seven** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Eight** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Nine** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| **Contact Ten** | | | | | | | | | | | | | |
| Call Button Name: | | | In chosen language | | | | | English spelling if different | | | | | |
|  | | | | |  | | | | | |
| Allow auto-answer: | | |  | | YES | |  | NO | | | | | |
| Skype Name: | (if any) | | | | | | |  | Please help this contact get setup on Skype | | | | |
|  | | | | | | |
| Backup\* Landline number 1: | | | | | |  | | | | Location (e.g. office): | | |  |
| Backup\* Landline number 2: | | | | | |  | | | | Location (e.g. home): | | |  |
| Contact Email: | |  | | | | | | | | Contact Mobile: | | |  |
| *Instructions: See page 1. For additional contacts, please copy this page. \*Backup numbers available only for rental & purchase.* | | | | | | | | | | | | | |
| 1. **Select your Videophone text language** | | | | | | | | | | | | | | |
| English | | | | 简体中文 | | | | ελληνικά | | | | Italiano | | |
| Tiếng Việt | | | | 傳統中文 | | | | Arabic | | | | Other \_\_\_\_\_\_\_\_\_\_\_\_ | | |
| 1. **Choose your colour scheme** | | | | | | | | | | | | | | |
| Default (shown with default font)  default-second_2x4_English_with_Clean_button_sans-seif.png | | | | | | | | Green (shown with default font)  green-Greek-2x4-san_serif.png | | | | | | |
| Muted (shown with default font)  muted-Chinese-3x6-sans-serif.png | | | | | | | | Yellow (shown with Purisa font)  yellow-English-3x6_fun-font.png | | | | | | |
| Blue (shown with Liberation font)  Screenshot 2016-01-29 16.56.50 crop small.PNG | | | | | | | | *Call Buttons may be configured in two to four columns and two to ten rows. Please write your Call Button names on the grid below to show us your preferred layout. We suggest including a ‘Konnekt’ button to call Konnekt, and a ‘Clean’ button allow cleaning of the screen without triggering a call. Block out unused columns and rows.*  ***Map your button layout on the grid below*** | | | | | | |
| 1. **Choose your button layout (optional)** | | | | | | | |  | | | | | | |
|  | | | |  | | | |  | | | |  | | |
|  | | | |  | | | |  | | | |  | | |
| Konnekt | | | | Clean | | | |  | | | |  | | |
|  | | | |  | | | |  | | | |  | | |
|  | | | |  | | | |  | | | |  | | |
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| 1. **Contact Konnekt to change other default settings including** | | | | | | | | | | | | | | |
| * Volume, ringtone, ringtone volume, microphone sensitivity | | | | | | | | | | | * Text size & font | | | |
| * Time before auto-answer | | | | | | | | | | | * Avoiding answering machines | | | |